



TAMIL NADU STATE AGRICULTURAL MARKETING BOARD

Lump sum Contract

(TWO COVER SYSTEM)

FOR

Selection of operating agency to operate, maintain and manage the Machineries of Baby care oil, Cosmetic grade oil and Dietary supplemental capsule production unit from the fresh mature coconut in the Pattukottai Coconut Market complex in Thanjavur District from Farmers Producer Company (FPO)/Coconut Producer Company (CPC) / FPO Consortium/ Coir Grow bag Cluster/Joint Venture with FPO/CPC.

Executive Engineer, Tamil Nadu State Agriculture Marketing Board (TNSAMB)

CIPET Road, Guindy,

Chennai-32.

Selection of operating agency to operate, maintain and manage the Machineries of Baby care oil, Cosmetic grade oil and Dietary supplemental capsule production unit from the fresh mature coconut in the Pattukottai Coconut Market complex in Thanjavur District from Farmers Producer Company (FPO)/Coconut Producer Company (CPC) / FPO Consortium/ Coir Grow bag Cluster/Joint Venture with FPO/CPC.

SCHEDULE OF BIDDING PROCESS

TENDER NOTICENO.	T.28/Sr.DO/F.1157/2023/Dated.07.09.2023
TENDER INVITED FOR	Selection of operating agency to operate, maintain and manage the Machineries of Baby care oil, Cosmetic grade oil and Dietary supplemental capsule production unit from the fresh mature coconut in the Pattukottai Coconut Market complex in Thanjavur District from Farmers Producer Company (FPO)/Coconut Producer Company (CPC) / FPO Consortium/ Coir Grow bag Cluster/Joint Venture with FPO/CPC.
Downloading the Tender document by free of cost from the web sites www.agrimark.tn.gov.in at free of cost	19.09.2023 to 10.10.2023 upto 5.45 PM
Clarification received from to end date	26.09.2023 – 03.10.2023
Last date for replies to queries through mail	04.10.2023
Last date and time of receipt of Tender	11.10.2023 upto 3.00PM
Date and time of Tender Opening	11.10.2023 at 3.30PM
PLACE OF OPENING OF BID	Executive Engineer's Chamber TNSAMB, Guindy, Chennai-32
For further details please Contact	engineeringwing@gmail.com with a copy to agrimarketing.plan@gmail.com

NOTICE INVITING TENDER (NIT)**1.0 Instructions to Bidders (ITB)**

- Executive Engineer Tamil Nadu State Agricultural Marketing Board invites tender on behalf of government of Tamil Nadu for the **Selection of operating agency to operate, maintain and manage the Machineries of Baby care oil, Cosmetic grade oil and Dietary supplemental capsule production unit from the fresh mature coconut in the Pattukottai Coconut Market complex in Thanjavur District from Farmers Producer Company (FPO)/Coconut Producer Company (CPC) / FPO Consortium/ Coir Grow bag Cluster/Joint Venture with FPO/CPC through Two – Cover System (Technical Cover and Financial Cover) .**
- Data Table;-

Minimum three year lease value		EMD Value Rs.(including GST)
Package Details	Value put to tender Rs.	
Operate, maintain and manage the Machineries of Baby care oil, Cosmetic grade oil and Dietary supplemental capsule production unit from the fresh mature coconut.	18,00,000/-	21,300/-

** The rent rates are excluding of GST@ 18%*

- EMD should be drawn in the shape of D.D.,. The D.D., should be drawn in any Nationalized (or) Schedule Banks in favour of **E.E., TNSAMB, Chennai-32, payable at Chennai**. No other mode of payment will be accepted.
- The total period of lease shall be **3 Years** from the Date of Lease Agreement.
- Bidders are requested to read the terms & conditions of this tender document before submitting their bids. Bidders who do not comply with the conditions with documentary proof (wherever required) will not qualify for opening of price bid. In this tender document, the terms **Farmers Producer Company (FPO)/Coconut Producer Company (CPC) / FPO Consortium/ Coir Grow bag Cluster/Joint Venture with FPO/CPC** mean the one and same.

A. Instructions for COVERSubmission:

1. The Bidders are required to submit two covers (i.e. Pre-Qualification Tender and Price tender) must be submitted Separately in a wax sealed envelope. The Cover No.1 containing the Qualification Tender & documents and Cover No.2 containing the Price tender (Called as inner envelopes) must be superscribed as mentioned below and addressed to the tender calling authority.

SHOULD BE SUPERSCRIBED AS FOLLOWS

QUALIFICATION TENDER COVER NO.1

- a. NAME OF WORK
- b. TENDER NOTICE NO.
- c. DUE DATE FOR OPENING OF TENDER
- d. NAME OF BIDDER AND ADDRESS
- e. EMD AS MENTIONED IN THE DATA TABLE

PRICE TENDER COVER NO.2

- a. NAME OF WORK
- b. TENDER NOTICE NO.
- c. NAME OF CONTRACTOR AND ADDRESS

2. If the cover is not sealed and superscribed as instructed, the tender will be summarily rejected and no responsibility will be assumed for any misplacement of tender or premature opening of the envelope or parcel.

3. Tenders received late on any account or any reasons whatsoever will not be opened or considered and will be returned to the tenderer unopened.

4. Telegraphic tenders will not be accepted.

Part I: This shall be the **Technical Qualification Part of COVER** and shall comprise documents specified under Section 5 of this tender document page 15 along with EMD in the form of Demand Draft, Copy of PAN card, GST details, Experience Certificate, Latest registered partnership deed in case of partnership firm, Annual Turnover Certificate from Chartered Accountant for last five financial years, Certificate of registration, Proof for having executed similar nature of Business etc.

Part II: It shall be the **Financial Part of COVER** and shall comprise the Price COVER with the Quoted lease value as per schedule enclosed. Tenderers should quote their rates both in figures and in words for each item work described in the bill of quantities excluding GST along with sum of the quoted tender value excluding GST at the end. (Both figures and in words)

- 6. The Employer may extend the deadline for submission of bids by issuing an amendment, in which case all rights and obligations of the employer and the tenderers previously subject to the original deadline will then be subject to the new deadline
- 7. All pages of the COVER shall be duly sealed and signed by the bidder before submitting.

8. Clarification:

- i. Any Clarification required shall be sent to “engineeringwing@gmail.com” with copy to agrimarketing.plan@gmail.com queries is received upto [03.10.2023](#).
- ii. Before the deadline for submission of bids, the Employer may modify the bidding documents by issuing online corrigendum. The Corrigendum/Addendum will appear on the web page of the website www.agrimark.tn.gov.in

9. Opening of Bid:

The Qualification Tender will be opened by the Executive Engineer, TNSAMB, Chennai-32 at 15.30 Hours, on the notified date in the presence of the tenderers or their authorized representatives who choose to be present after detailed evaluation of qualification Tender. Price Tender (Cover –II) will be opened only of the qualified bidders those who are satisfy the eligible criteria. the date and time of opening of price Tender will be informed to the qualified tenderers by the Executive Engineer, TNSAMB, Chennai-32 later.

10. NEGOTIATION :

Negotiation of rates will be made only with the highest tenderer for increasing the quoted rates, and negotiation will be made at the rates quoted to the items in the Machinery part alone and not for GST amount .After negotiation with highest tenderer, the GST amount will be recalculated at 18% of the sum of the negotiated tender value (Excluding GST)

11. WHOM TO CONTACT :

The Executive Engineer, TNSAMB, Chennai-32 may be contacted for further information in the matter.

**Signature of the Applicant
with date & seal.**

**Sd/-(xxxxx)
Executive Engineer, TNSAMB,
Guindy, Chennai - 600 032**

2.0 LETTER OF INVITATION

Dear sir,

Subject: Selection of operating agency to operate, maintain and manage the Machineries of Baby care oil, Cosmetic grade oil and Dietary supplemental capsule production unit from the fresh mature coconut in the Pattukottai Coconut Market complex in Thanjavur District from Farmers Producer Company (FPO)/Coconut Producer Company (CPC) / FPO Consortium/ Coir Grow bag Cluster/Joint Venture with FPO/CPC - Regarding.

1. You are hereby invited to submit Technical qualification, and financial proposals **To Select of operating agency to operate, maintain and manage the Machineries of Baby care oil, Cosmetic grade oil and Dietary supplemental capsule production unit from the fresh mature coconut in the Pattukottai Coconut Market complex in Thanjavur District from Farmers Producer Company (FPO)/Coconut Producer Company (CPC) / FPO Consortium/ Coir Grow bag Cluster/Joint Venture with FPO/CPC.**
2. The purpose of this assignment is to take over the position of Coconut Value addition centre by offering fixed rent on monthly basis to the **Market Committee Secretary Thanjavur**, for the use of facilities.
3. Lease Agreement will be drawn by the **Market Committee Secretary Thanjavur**, with the selected bidder after remitting required security deposit.
4. The minimum value of rent assessed per three years excluding GST for will be as per the data table of ITB- 1 (2).
5. Bidders are advised to inspect and examine the infra structure facilities available at project site during Official Working Hours and ascertaining themselves the site conditions, traffic, location, surroundings, climate, availability of power, water & other utilities for operationalisation, access to site, handling and storage of agricultural produce, weather data, applicable laws and regulations, and any other matter considered relevant by them before submitting their bids. The bidder shall be deemed to have full knowledge of the infra structure going to handed over to them as mentioned in the tender document. Bidders are encouraged to schedule a visit to the site.
6. Each bidder has to submit the proof that he visited the site by submitting a site visit certificate (as enclosed in the Annexure) after analysing the above ground points as mentioned in the para 5 above
7. Please note that the costs of preparing the proposal and negotiating for the contract, including a visit to site, are not reimbursable.
8. Bidder has an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of Market Committee, which may reasonably be perceived as having this effect. Failure to disclose the said situations may lead to the disqualification of the agency or the termination of its lease agreement.

9. Information relating to the examination, clarification, evaluation, and comparison of bids and recommendations for the award of a contract shall not be disclosed to Bidders/ tenderers or any other persons not officially concerned with such process until the allotment awarded to the successful bidder has been announced. Any effort by a Tenderer to influence the Employer's processing of bids or award decisions may result in the rejection of his Bid
10. Govt. of Tamil Nadu TNSAMB policy that the agency observe the highest standard of ethics during the selection and execution of such contracts. In pursuance of this policy, the TNSAMB
 - (a) Defines, for the purpose of this paragraph, the terms set forth below as follows:
 - (i) **"corrupt practice"** means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution;
 - (ii) **"fraudulent practice"** means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract;
 - (iii) **"collusive practices"** means a scheme of arrangement between two or more agencies with or without the knowledge of the Client, designed to establish prices at artificial, non-competitive levels;
 - (iv) **"Coercive practices"** means to harm or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract.
 - (b) Will reject a proposal for award, if it determines that the agency recommended forward has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract in question;
 - (c) Will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract; and
 - (d) Will have the right to require that, a provision be included requiring agency to permit TNSAMB to inspect their accounts and records relating to the performance of the contract.
 - (e) Leased coconut value addition centre facilities should be used for the entire period for the purpose for which it was leased.
 - (f) The lease hereby covenants with the **Market Committee Secretary Thanjavur** not to SUBLET the premises of any portion there of which is let out to the lease or transfer his lease right to anybody or third party in any manner or create any third party interest in the premises without written consent of the **Market Committee Secretary Thanjavur**.

11. Agency, their Sub-Agencies, and their associates shall not be under a declaration of ineligibility for corrupt and fraudulent practices. Furthermore, the Agencies shall be aware of the provisions on fraud and corruption stated in the specific clauses in the General Conditions of Contract.

12. The COVER Validity shall be 90 Days from the date of COVER submission.

1. PROPOSAL EVALUATION

A two -stage procedure shall be adopted in evaluating the proposals:

Technical Proposal

The Technical proposals containing Demand Draft for EMD payment and Technical qualification criteria will be opened at the chamber of **Executive Engineer, TNSAMB, Chennai - 600 032 on 11.10.2023 at 3.30 pm**. The technical proposal should satisfy the qualification criteria to be considered responsive for Financial COVER evaluation.

Financial Proposal

After the evaluation of Technical Proposals notification to those bidders whose proposals that do not satisfy the technical qualification criteria and not considered as per conditions of Tender Document indicating that, their Financial Proposal will not be opened and shall reverse the EMD amount paid to the unsuccessful bidders. The date and time of opening of price Tender will be informed to the qualified tenderers by the Executive Engineer, TNSAMB, Chennai-32 later.

12. NEGOTIATIONS

Prior to the expiration period of validity of proposal, TNSAMB shall notify the successful firm who submitted the Highest Lease rent / month (Excluding of GST), in negotiating the lease rent quoted.

In case of any changes in the tax rates, Changes agreed upon during negotiations shall then be reflected in the financial proposal, using quoted rates.

14. AWARD OF CONTRACT

After completion of negotiations (if any) with the successful Bidder, the TNSAMB shall award the Contract to the selected Agency. Within (15) Fifteen days from the date of issue of the **ALLOTMENT ORDER (LOA)**, the successful bidder shall accept the **ALLOTMENT ORDER** and return the same to **Market Committee Secretary Thanjavur the successful bidder, 5% of (H1 Lease rent per month x 12)** for each respective chamber leased out in the form of Bank Guarantee from any Nationalised Bank / Scheduled Bank as per the format given by TNSAMB in the name of **District Market Committee Secretary Thanjavur**. The Bidder shall submit the Security Deposit for the entire lease period of 3 Years. On submission of the Security Deposit by the successful bidder, the EMD of the Successful Bidder shall be returned. The successful bidder shall execute the Lease Agreement within fifteen (15) Days of Acceptance of LOA by

furnishing the Security Deposit with the [District Market Committee Secretary Thanjavur](#) and sign the lease Agreement.

If the successful bidder fails to furnish the required Security deposit for lease rent and fails to conclude the Lease Agreement within 15 days of acceptance of **ALLOTMENT ORDER**, reserves the right to disqualify the bidder and shall forfeit their EMD by the [District Market Committee Secretary Thanjavur](#)

15.COMMENCEMENT OF LEASE PERIOD

The successful bidder shall begin to occupy and operate the premises from the date of Lease agreement or the date of handing over of property which ever is later.

16.PERIOD OF LEASE AND TERMINATION

Period of Lease will be for 3 years from the date of Lease Agreement/the date of handing over of property which ever is later. The lease rent period shall be extended for a further period of 3 years on expiry of the lease period on mutual agreement basis on satisfactory performance by increasing the rent as per applicable rules. The lease agreement shall be terminated with a 30 days' notice in the event of default of payment for two consecutive months and not settled within a continuous period of 120 days. The [District Market Committee Secretary Thanjavur](#) shall issue a 30 days' notice for termination and for forfeiture of Security Deposit. If the Agency fails to pay the unpaid dues within the 30 days notice period, [District Market Committee Secretary Thanjavur](#) reserves the right to forfeit the Security deposit of the agency and evict the premises and hand over the facilities in good working condition as handed over. In case of termination either due to default of the agency or on expiry of lease period (if not extended further), the agency should vacate the premises within 30 days from the date of termination of lease agreement/ notice as the case may be and shall handover peaceful possession in good tenable condition to [District Market Committee Secretary Thanjavur](#). Any damage to the allotted facilities shall be rectified/replaced to the original condition or rectified amount overhauled from the security deposit .

**Signature of the Applicant
with date & seal.**

**Sd/-(xxxxx)
Executive Engineer, TNSAMB,
Guindy, Chennai - 600 032**

3.0 Scope of Work

The purpose of this tender is to invite **Farmers Producer Company (FPO)/Coconut Producer Company (CPC) / FPO Consortium/ Coir Grow bag Cluster/Joint Venture with FPO/CPC** to put in to use of **Coconut Value Addition Centre at Pattukottai Market Complex in Thanjavur District.**

Core Objectives of the Project

- Infrastructural facilities to produce Coconut value addition products such as VCO, DCP, , CSP and CSCP.
- To strengthen the existing market infrastructure and market development for coconut farmers of **Thanjavur** district
- To inspire and motivate the stake holders to make use of this facility to pay focused attention on export of value added coconut products from this district.
- To establish a sustained supply chain for Coconut in **Thanjavur** District.
- To build sustainable market for stakeholders and Coconut growers for Value added products of Coconut, and thereby, build a prosperous and sustainable coconut farming sector by promoting and supporting member owned producer companies that enable farmers to realize higher returns for their produce through efficient collective marketing, processing and product diversification activities.
- To ensure a fair, reasonable and stable price to coconut farmers through product diversification and collective marketing.

Obligations of Executive Engineer

Baby care oil, Cosmetic grade oil and Dietary supplement capsule production center from fresh mature coconuts by pre-processing for making desiccated coconut powder and virgin coconut oil in Thanjavur district.	
Description	Quantity
1.COCONUT DEHUSKING MACHINE (3200 coconuts per hour)	2 set
2.COCONUT STORAGE BIN WITH DIVIDER CONVEYOR (2000 nuts per day)	1 set
3. DE SHELLING MACHINE (Semi-automatic & capacity of processing 250 nuts per hour)	15 set
4. PARING OR TESTA REMOVING MACHINE (150 to 200 coconuts per hour)	15 set
5. COCONUT WHITE MEAT CONVEYOR	1 Set
6. PRE-CUTTER (2500 nuts per hour)	1 Set
7. INSPECTION CONVEYOR (2.4 meters long and 1 meter wide)	1 Set
8. BUBBLE WASHER FOR WHITE MEAT (2500 coconuts in an hour)	1 Set
9.BUFFER TANK FOR WHITE MEAT (25000 coconuts in a batch)	1 Set

10. STEAM BLANCHER (2500 coconuts in one hour)	1 Set
11. EXTERNAL MOISTURE REMOVER (2500 coconuts per hour)	1 Set
12. COCONUT GRINDER/ DIS- INTEGRATOR/ PULVERIZER (700 kg of coconut white meat per hour)	1 Set
13. DRYER FEED CONVEYOR (Width of 0.5Meter)	1 Set
Baby care oil, Cosmetic grade oil and Dietary supplement capsule production center from fresh mature coconuts by post-processing for desiccated coconut powder and virgin coconut oil in Thanjavur district	
14.DESICCATED COCONUT DRYER (350 Kg per hour in the standard drying temperature, and 250 Kg per hour in low temperature drying)	1 Set
15.STEAM BOILER (Generation capacity 2000 Kg of steam to the dryer)	1 Set
16.DESICCATED COCONUT COOLER	1 Set
17. CONVEYOR FROM COOLER TO STORAGE SYLO (300mm Diameter)	1 Set
18.Storage silo (Storing 1250 Kg of desiccated coconut in a single batch)	1 Set
19. COCONUT OIL EXPELLER (150 Kg of desiccated coconut in one hour)	1 Set
20. COCONUT OIL PRESS FILTERATION (180 liters of oil per hour)	1 Set
21. COCONUT OIL MICRO FILTER (180 liters per hour)	1 Set
22. VACUUM DEHYDRATER (200 liters of coconut oil per hour)	1 Set
23. STORAGE TANK (5 Nos of storage tank having the capacity of 1500 liters in a single batch)	1 Set
24.LOW FAT DESICCATED COCONUT PULVERIZER (250 Kg per hour)	1 Set
Baby care oil, cosmetic grade oil and dietary supplement capsule packing unit from post processing of fresh mature coconut in Thanjavur district.	
25.BABY CARE OIL BOTTLING MACHINE (Output 6000 bottles per hour with ± 1 % Filling accuracy on single dose (100ml to 1000ml)	1 Set
26. BABY CARE OIL LABELING MACHINE (Labeling up to containers 6000 per hour)	1 Set
27. COSMETIC GRADE OIL BARREL PACKING MACHINE (Target filled-drum weight(200KG))	1 Set
28. COSMETIC GRADE OIL BARREL BATCH CODING MACHINE (Capable of coding up to 500 barrels per hour)	1 Set
29. COSMETIC GRADE OIL BARREL LOADING AND UNLOADING MACHINE	1 Set
30. DIETARY SUPPLEMENT CAPSULE FILLING MACHINE (Maximum production output of 3,000 to 8,500 pcs/hr)	1 Set
31. DIETARY SUPPLEMENT CAPSULE CONTAINER PACKING MACHINE (Output capacity 1000 containers per hour)	1 Set

32. DIETARY SUPPLEMENT CAPSULE LABELLING MACHINE (Labeling up to containers 3000 per hour)	1 Set
33. DIETARY SUPPLEMENT CAPSULE BATCH CODING MACHINE (Coding up to 6000 containers per hour)	1 Set
34. DIETARY SUPPLEMENT CAPSULE CARTON BOX CONVEYOR	1 Set

***Note : Unit mentioned against machinery items as “1Set” means “one complete assembly**

Obligations of the successful bidder (Package No-1,2 &3)

Electricity	EB connection for the required electricity capacity for the operationalization of the machineries to be obtained by using the Lease Agreement directly from the TANGEDCO.
Registration and Approval	Getting various registrations and approvals from the Government authorities for the operationalization of business.
Any additional machinery and electrical requirements	Scope of the bidder

**Signature of the Applicant
with date & seal.**

**Sd/-(xxxxxx)
Executive Engineer, TNSAMB,
Guindy, Chennai - 600 032**

4.0 Special Terms and Condition

1. Period of Lease contract:

The Successful bidder /Operating Agency will operate, maintain and manage the facilities for a minimum period of 3 years (initially for 3 years and renewable for further 3 years based on satisfactory performance by increasing the rent as per applicable rules).

2. EMD @ the rate of 1% in the form of Demand Draft and Security deposit in the form of Bank Guarantee @ 5% of the quoted value including GST.

3. Selection criteria:

The final selection of the successful Bidder will be done by considering the technically qualified bidder and their highest lease rent offered (excluding of GST).

4. Payment of Rent

The successful bidder shall pay the rent 5th of every month to the [District Market Committee Secretary Thanjavur](#) in the form of Demand Draft (DD) as per agreement from any scheduled bank.

5. The Successful bidder shall deploy suitable skilled manpower such as MEP Engineer (Mechanical, Electrical & Plumbing Engineer) with knowledge to operate and handle Machineries, handle electricity & machinery issues, Security Guards on shift basis and other required manpower warranted by the contract at their own cost.
6. The Successful bidder /Operating Agency shall obtain EB connection based on the capacity of electricity required to be obtained by the bidder based on Lease Agreement directly from TANGEDCO on payment of the Security Deposit , which shall be refunded and transferred in the name of [District Market Committee Secretary Thanjavur](#) on termination of the lease agreement.
7. The Successful bidder /Operating Agency will manage the day to day operations of the machineries by deploying skilled and unskilled labours at their own cost and will keep the facilities in safe and proper working condition.
8. The Operating Agency for machineries shall offer services to handle and store with due care and prudence the produces from farmers as well as raw materials, in-process materials and finished products of food processing units/stakeholders.
9. The Successful bidder /Operating Agency shall be responsible for managing the entire operations including payments and receipts of proceeds from the operations to the farmers/suppliers/customers.

10. The Successful bidder /Operating Agency shall undertake all necessary documentation associated with receipt, storage, handling and handing back of the stock, including inventory and material balance documentation.
11. The Operating Agency shall be responsible for periodic repair and maintenance as well as breakdown repair and maintenance of the machinery facilities throughout the lease period.
12. Any fixtures, lights and other facilities available at the value addition centre at the time of handing over site for lease shall be maintained at good tenable condition and periodic overhauling shall be done by the successful agency as and when required to handover the site with fixtures and facility at good condition to the [District Market Committee Secretary Thanjavur](#) on expiry of the lease period or on termination. Any damages made to the same shall be recovered from the security deposit before return.
13. The Operating Agency shall follow Good Manufacturing Practices, as applicable.
14. The Successful bidder /Operating Agency will adhere to all the Terms and Conditions mentioned in this tender document.

**Signature of the Applicant
with date & seal.**

**Sd/-(xxxxxx)
Executive Engineer, TNSAMB,
Guindy, Chennai - 600 032**

5.0 Technical Cover valuation

Eligibility Criteria

All the following documents, required to substantiate the technical qualification criteria, shall be duly sealed, signed and to be attested by Notary Public.

1.	The Bidder should be in business related to value addition of coconut based produce and allied works or Agriculture produce anywhere in Tamil Nadu at least for more than one Year and carried out business value of Rs.18.00 Lakh or more	Proper documentary evidence has to be produced
2.	The Bidder shall be a Farmers Producer Company (FPO)/Coconut Producer Company (CPC) / FPO Consortium/ Coir Grow bag Cluster/Joint Venture with FPO/CPC.	Proper documentary evidence has to be produced
3.	The bidder should have the Food Safety and Standards Authority of India (FSSAI) State license with validity.	Proper documentary evidence has to be produced
4.	The bidder should submit list of clients for which agriculture products sold/Exporters for the business period with value.	Proper documentary evidence has to be produced
5.	Registration copy of GST along with latest filed copy.	Proper documentary evidence has to be produced
6.	IT & Audited Balance Sheet for last financial year ending 31 st March 2023	Proper documentary evidence has to be produced
7.	Details of Agricultural products dealt by the vendor	Proper documentary evidence has to be produced
8.	I.T and Balance sheet Certified by Chartered Accountant for the last financial year ending 31st March 2023. Minimum Annual turnover of Rs.27.00Lakh.	Proper documentary evidence has to be produced
9.	Site visit certificate (as mentioned in clause 5 and 6 of Letter of Invitation)	Certificate to be enclosed as per the Annexure

1. BIDDER, QUALIFICATION AND OTHER INFORMATION

Bidders are requested to complete the information in this form through indicated formats or suitable attachments:

A. Bidder Particulars

No.	Particulars
(a)	Name of the Bidding Firm :
(b)	Status (Sole/ firm in partnership/ Pvt. or Public Ltd Company)
(c)	Place of incorporation/ registration :

	Year of incorporation/ registration :
(d)	Registered Head Office address/ Telephone/ Fax/ E-mail :
(e)	Contact Office address/ Telephone/ Fax / E-mail :
(f)	Contact Person and Title :
(g)	Names of Promoters :
(h)	Names of Principal Shareholders :
(i)	Shareholding Pattern :
(f)	Others

B. Details on Structure and Operation, Key Management Personnel of the Bidder's organization (To be enclosed as an attachment)

C. Proof of Constitution of Legal Status
(To be enclosed as an attachment)

D. Power of Attorney authorizing the signatory of the COVERdocument to commit the Bidder
(Original or Notary Attested Photocopy to be enclosed as an attachment)

E. Auditor Certified Financial Statement by the Bidder (Annual Reports, Turnover, Liquid Assets, Banker's Details)

(i) **Auditor Certified Audited Annual Reports for the last financial year ending 31st March 2023** [To be enclosed as an attachment]

(ii) **Annual Turnover data for Project related business (duly supported by audited Annual Reports/ Provisional Certificate for respective periods and certification by Statutory Auditors)**

Turnover from agricultural business related works for the last financial year ending 31st March 2023

Description		2022-23
(a) Turnover from Agriculture related business	Vide Page No.	
	Amount in INR	

(d) Sum of Project related business Turnover updated to 31 Mar 2023.
INR _____

(e) Average Project related business turnover for the last financial year ending 31st March 2023
(updated to 31 Mar 2023 price level): _____

Is the project related annual turnover equal to 1.5 times the Rs. _____

(g) Supporting documents:

Description	Ref. Page No.

(iii) **Current Liquid Assets (as on 31 March 2023 duly supported by Certificate for Financial Year 2022-2023 by Statutory Auditors)**

Current Liquid Assets as on Mar 31, 2023	
Particulars	Amount in INR
Working Capital	
Cash in Hand	
Uncommitted line of credit	
Other Financial Means	

Supporting Documents:

Description	Ref. Page No.

(iv) **Details of Bidder's Bankers**

Name of the Banker	Contact Person, Contact Address, Phone number and fax number
(Banker 1)	
(Banker 2)	
.....	

**Signature of the Applicant with
date & seal.**

**Sd/-(xxxxx)
Executive Engineer, TNSAMB,
Guindy, Chennai - 600 032**

F. AFFIDAVIT

(To be furnished in a Twenty Rupees Non - Judicial stamp paper duly
certified by Notary Public)

1. I /We the undersigned solemnly declare that all the statements made in the documents, records etc., attached with this application are true and correct to the best of my knowledge.
2. I /We the undersigned do hereby certify that neither my/our firm/company nor any of it's constituent partners have abandoned any work/works of similar nature and magnitude in India, during the Last "Five" years.
3. I /We the undersigned do hereby certify that any of the contract awarded to me/us has not been terminated rescinded, due to breach of contract on my/our part, during the last "Five" years.
4. I / we the undersigned authorize (s) and request (s) any bank/person/firm / corporation / Government Departments to furnish pertinent information deemed necessary and requested by the Executive Engineer, TNSAMB, Chennai - 32 to verify the statement made by me/ us or to assess my/ our competence and general reputation.
5. I / we the undersigned, understand(s) that further qualifying information / clarifications on the statement made by me/us may be requested by the Executive Engineer, Tamil Nadu Agricultural Marketing Board, Guindy, Chennai-32 and agree(s) to furnish such information/ clarification within "SEVEN" Days from the date of receipt of such request from the Executive Engineer, Tamil Nadu Agricultural Marketing Board, Guindy, Chennai-32.

Signature of the Applicant with date & seal.

To be signed by the officer authorized by the Firm / company to sign on behalf of the Firm/ company with company's seal)

Note:- In case of sole proprietary concern, affidavit should be signed only by the sole proprietor.

(Title of the Officer)

(Title of the firm/company)

(Date)

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at.....and signed before me on this day of.....

(Seal)

(Signature of the Notary Public)

UNDER TAKING

Under taking should be furnished in a Twenty Rupees Non-Judicial stamp paper with the Qualification Application and certified by the Notary public.

I / We

the applicant do hereby undertake that I/ we will abide by the terms and conditions if any modified by the Government in the contract conditions subsequent to submission of Qualification Tender / Price tender or subsequent to execution of the agreement.

Place:

Date:

Signature of the Applicant with date & seal.

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at.....and signed before me.....
.....on this day of

Place:

Date:

Signature of the Notary Public with Seal.

Annexure

Self-Declaration Certificate for Site Visit

To

The Executive Engineer,
Tamil Nadu State Agricultural Marketing Board,
CIPET Road, Thiru.Vi.Ka. Industrial Estate,
Guindy Chennai -32

Sir,

Sub: Selection of operating agency to operate, maintain and manage the Machineries of Baby care oil, Cosmetic grade oil and Dietary supplemental capsule production unit from the fresh mature coconut in the Pattukottai Coconut Market complex in Thanjavur District .

Ref: Tender Reference No- **T.28/Sr.DO/F.1157/2023/Dated.07.09.2023**

I/we inspected and examine the infra structure facilities defined in the Scope of Work (3.0) mentioned in the pre COVERdocument and ascertained ourselves the project site conditions, traffic, location, surroundings, climate, availability of power, water & other operational utilities, access to site, Business forward and backward linkages, handling and storage of agricultural produce, weather data, applicable laws and regulations, and any other matter considered relevant to the agricultural produce business. I/we deemed to have full knowledge of the infra structure going to be handed over to me/us as mentioned in the tender document. **I/we aware of the bidders scope of work.**

Signature of the bidder with seal

6.0 Financial COVEREvaluation

1. Financial Opening: Price COVERof only technically qualified bidders shall be opened.
2. Bidders shall submit their financial COVERin format specified in the tender document.
3. The price shall be firm and inclusive of all applicable taxes and duties excluding GST as applicable. While quoting the price, the bidder shall consider all expenses including conveyance and other miscellaneous and out of pocket expenditure, except those specified under general terms and conditions and not claimed separately.
4. Evaluation: The evaluation will be determine if the financial proposals are complete and without computational errors and in accordance with scope of work .The quoted price shall be corrected for arithmetical errors in accordance with TAMIL NADU TRANSPARENCY IN TENDERS ACT, 1998. TAMIL NADU TRANSPARENCY IN TENDERS RULES, 2000 and amendments there on.
5. The Successful bidder **H1** will be selected on the basis of the highest lease rent offered (exclusive of GST).
6. In the event of any difference between the figures and words, the higher amount of the both shall prevail.

Sd/- (xxxxxx)

**Executive Engineer, TNSAMB,
Guindy, Chennai - 600 032,**

7.0 General Terms and Conditions

(i). The lease rent contract with **District Market Committee Secretary Thanjavur** executed by the successful bidder shall accordingly arrange his own insurance against fire, flood, volcanic eruption, earth quake other convention of nature and all other natural calamities risk arising out of act of God during such period of lease and that the **District Market Committee Secretary Thanjavur** shall not be liable for any loss or damages occasioned by or arising out of any such acts of God. **District Market Committee Secretary Thanjavur** shall not be held responsible for payment of compensation for accidents.

(ii). Provided, however that the Successful bidder shall not be liable for all or any loss or damages occasioned by or arising out of act of foreign enemies, invasion hostilities or war like operation (before or after declaration of war) rebellion, military or Usurped power.

REVENUE RECOVERY ACT

(iii). Whenever any amount has to be paid by the lessee in lieu of determination of the lease agreement any amount that may be due or may be come due from the lease under the presence and the lessees not responding to the demands for the payment of said amount, then the Government shall be entitled to recover the said amount under the provision of the Tamil Nadu Buildings (Lease and Rent Control) Act, 1960.

(iv). The Lessee shall not employ laborers who are below the age of 12 years, and women during 7.00 p.m to 8.00 a.m and during 6 weeks before the expected date of delivery and six weeks after the date of delivery.

(V). Risk Insurance: The lease under this contract shall be maintained at the Lessee's risk until the premises are taken over by the Department.

(vi) The lessee shall be liable for all or any loss of damages occasioned by or arising out of risk and accident caused due to negligent construction of the cold storage premises leased out and for acts of foreign enemies, invasions, hostilities or war like operation (before or after declaration of war) rebellion military or usurped power.

SETTLEMENT OF DISPUTES

ARBITRATION CLAUSE

(vii). In case any dispute or difference between the parties to the contract during the tenancy period shall be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement.

In case any dispute arises after the completion of the lease period or after determination, abandonment or breach of the contract, the same shall be settled by Arbitration proceedings referred to the Director, Department of Agricultural Marketing and Agri Business (herein after called the arbitrator) in case where the value of claim is less than and upto Rs.50,000/- (Rupees fifty thousand only) conducted in accordance with procedures of the Arbitration & Conciliation Act 1996, of India. The Arbitral Award shall be final and binding on both the parties.

In case where the value of the claim is more than Rs.50,000/- the parties shall seek remedy through the competent civil court (G.O. Ms. No.253, PWD., dated 24.02.1981) at Chennai jurisdiction.

**Signature of the Applicant
with date & seal.**

**Sd/-(xxxxx)
Executive Engineer, TNSAMB,
Guindy, Chennai - 600 032**

8. FINANCIAL COVER

T-28

Name of Work: Selection of operating agency to operate, maintain and manage the Machineries of Baby care oil, Cosmetic grade oil and Dietary supplemental capsule production unit from the fresh mature coconut in the Pattukottai Coconut Market complex in Thanjavur District from Farmers Producer Company (FPO)/Coconut Producer Company (CPC) / FPO Consortium/ Coir Grow bag Cluster/Joint Venture with FPO/CPC.

Sl. No.	Description of work	Three years Lease Amount quoted in figures and in words (Excluding GST)	Monthly Lease rent (Column 4 /36) (Excluding GST)
(1)	(3)	(4)	(5)
1.	Selection of operating agency to operate, maintain and manage the Machineries of Baby care oil, Cosmetic grade oil and Dietary supplemental capsule production unit from the fresh mature coconut in the Pattukottai Coconut Market complex in Thanjavur District. (For Pre & Post processing and Oil and Capsules packing unit from post processing)		
		Total Amount Rs.	
		GST Amount Rs.	
		Grant Total Rs.	

**Signature of the Applicant
with date & seal.**

**Sd/-(xxxxx)
Executive Engineer, TNSAMB,
Guindy, Chennai - 600 032**